



CoP Payment into the CFO

Please read the following guidance notes before completing this form in BLOCK CAPITALS and black ink.

- Case number: Insert the 8-digit case reference number (this can be found on the First General Order or any other correspondence that you may have received from the Court of Protection) in the space provided.
- Insert Order date in the box and your name in the space provided.
- Cheques and Banker's Drafts must be made payable to **Accountant General of the Supreme Court** and crossed. They must not be post dated.
- Payments into Court should be sent to the **Court Funds Office, 22 Kingsway, London WC2B 6LE.**
- **Payments by cash cannot be accepted by post.**

For CFO use only
Extended/Restricted Order
Stamp

Client Family/Surname

Client Forename(s)

Case number:

By an order dated the Deputy _____ is authorised to pay funds into the CFO Account to provide for the above-mentioned Court of Protection client.

Details of Payment

£

Type of Payment (please tick the appropriate box)

Chq
 Cash
 Other (please specify)

Address to send receipt

Postcode

Reference (if applicable)

Signed: _____

Date: _____

For CFO use only

Account Number:

Date received:

Schedule No:

Cash lodged & placed

SPECIAL **inits**

Schedule noted **inits**

	Processed	Date	CFO Band D Aut Stamp
BAS			
NAM			
COM			

Bank Date/Receipt Number